

March 17th, 2020

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9 AM on Tuesday, March 17th, 2020, with Chairman Tom Broeker, Vice-Chair Jim Cary and Member Bob Beck present.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Under Changes to the Tentative Agenda – Chairman Broeker moved Other Business to Item 5(A) Due to the Coronavirus (COVID-19) public health emergency.

Meet with Department Heads: County Auditor Terri Johnson reported the State has informed County Auditor's the filing dates for candidates will not change due to the Coronavirus situation. Encouraged voters to request absentee ballots for Primary Election. Assessor Matt Warner stated the deadline for sending notices out is April 1st for any change of value. Property owners can ask for informal review April 2nd thru April 25th and the formal appeal option is April 2nd thru April 30th with the local Board of Review. Jail Administrator Doug Ervine reported 74 inmates. IT Director Colin Gerst reported the State is pushing counties to move their website and email addresses to .gov due to spam and phishing issues. County Engineer Brian Carter reported the Gear Avenue project will be starting on Wednesday and the annual rock haul should start today. Budget Director Cheryl McVey reminded everyone the FY21 County budget hearing is next week. Assistant Land Use Administrator Jarred Lassiter reported they have received a few land use inquiries. Veterans Affairs Director Bob Housewright reported the new assistant in the office is working well. Others present: County Recorder Lisa Hazell, CDS Director Ken Hyndman, Maintenance Supervisor Rodney Bliesener, County Treasurer Janelle Nalley-Londquist, Public Health Administrator Christa Poggemiller, Safety Director Angie Vaughan, Sheriff Mike Johnstone, Chief Deputy Brett Grimshaw, County Attorney Lisa Schaefer, Conservation Director Chris Lee, Emergency Management Director Gina Hardin and Judge Kruse.

Coronavirus. The Board discussed with all Departments the current pandemic situation and the need to cut down or eliminate walk-in traffic and do as much business as possible by phone, email or online. Each department discussed documents that could be taken care of thru other processes and if anyone needs face to face contact, they will need to make an appointment to enter the courthouse thru the required department. Judge Kruse stated all jury trials and criminal cases are suspended until April 20th, civil cases until May. No small claims trials and certain written guilty plea felony cases. The District and Associate judges are working to reduce the court traffic. Chief Judge Brown will be talking to the Judicial Counsel and Supreme Court for guidance. Judge Kruse stated a lot is being done and will continue to change the next few days. County Attorney Lisa Schaefer stated bench simple demeanor trials are still taking place but could change. Discussed getting drop off boxes for the public for tax payments, license payments, fine payments, paperwork, absentee ballot requests, etc. Phone line availability was also discussed, and Cary was concerned not everyone had internet and the County will have to provide for walk-ins. They will need to be screened before entering or on the phone before making an appointment with a department. After much discussion, and motion suggestions Beck motioned to have the County Attorney write a policy to limit access to county buildings by appointment only, seconded by Cary. Broeker asked the policy to be written by Wednesday morning for a special meeting. Broeker suggested to have future meetings electronically. IT Department will work on live streaming the meetings and public availability to email or call in to the meetings. Cary motioned to start having electronic meetings effective Wednesday morning March 18th at 9AM and seconded by Beck. Twenty-four-hour notice of the special meeting is not required due to emergency situation.

Accounts Payable Claims in the amount of \$667,393.50 was presented. Beck motioned to approve and seconded by Cary.

The Auditor presented a resolution to place a question on the November Election ballot for the remaining townships electing their township officials and giving them the option to have them appointed. In 2006 the question was on the ballot for all townships and six of those townships chose to have their officials appointed. Beck motioned to approve the placement of the question on the November ballot and seconded by Cary.

**RESOLUTION #2020-016
APPOINTMENT OF TOWNSHIP CLERKS AND TRUSTEES**

WHEREAS, Section 39.22, Code of Iowa, authorizes the Board of Supervisors to direct the County Commissioner of Elections to submit to the qualified electors of a township the question of whether to appoint the officers of the township, namely the Township Clerk and the Township Trustees, rather than to have them elected; and

WHEREAS, said Board of Supervisors approves placing the following question on the November 3, 2020 General Election ballot; “*Shall the Des Moines County Board of Supervisors fill the offices of Trustees and Clerk of _____ Township by appointment as the terms of office of the incumbent township officers expire? Yes or No*” to the qualified electors in the following townships: Benton, Concordia, Huron, Jackson, Pleasant Grove and Washington;

WHEREAS, if approved by a majority of the qualified electors of those townships; their township officers will be appointed by the Board of Supervisors instead of placing the positions on the ballot of a general election; and such appointments will be based on recommendations by the current township officers;

THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Des Moines County, Iowa, directs the County Auditor to place the township question on the November 3, 2020 General Election ballot.

Approved and adopted this _____ day of _____, 2020.

DES MOINES COUNTY BOARD OF SUPERVISORS

Tom Broeker, Chair
Jim Cary, Vice-Chair
Robert W. Beck, Member
Attest: Terri Johnson, County Auditor

Personnel Action: Conservation – Kelly Rundell, Environmental Education Coordinator. Promotion. New rate \$43,136.65 yr., effective 3/23.

Report received and filed in the Auditor’s Office:
Southeast Iowa Regional Riverboat Commission monthly report
Veterans Affairs, February 2020

Beck motioned to approve the March 10th, 2020 meeting minutes and seconded by Cary.

Committee Reports. Cary attended a RUSS meeting and an Iowa Workforce meeting. Cary asked for approval to sign an agreement to add four more counties to the current four county region for a total of eight counties. This would create a new “Region 6”. Broeker attended the SEIL Governor’s board meeting.

Public Input. Public Health Administrator Christa Poggemiller presented Iowa Department of Public Health’s latest update on the Coronavirus. Cary thanked all department heads and public officials for keeping everyone safe. Emergency Management Director Gina Hardin reported she has been asked by Department of Human Services to obtain information in regard to employees who work in critical infrastructure needing childcare. Hardin must have the information by 4:30 PM today. Hardin stated the President has signed an emergency declaration.

Meeting was adjourned at 10:38 AM.

Work session held after the meeting with the Board of Supervisors and Courthouse Security Committee to discuss Courthouse Security. Discussed permits to carry in the courthouse and possibly closing one entry to make the Courthouse a one entry building. The reason for the discussion is pending legislation by the state to limit local municipalities from limiting right to carry owners. Discussed metal detectors and wands to scan anyone entering the courthouse for any non-authorized weapons.

This Board meeting is recorded and kept on file for two years. The meeting minutes and audio are posted on the county’s website www.dmcounty.com

Approved March 24th, 2020
Tom Broeker, Chairman
Attest: Terri Johnson, Auditor

AbsoluteTransporta	srvc	1,036.58
AccessEnergy	srvc	153.57
AdvancedCorrection	srvc	10,831.18
AggieBrown	poll	137.85
AlanFabel	poll	123.25
AllgoodAnimalHospi	srvc	8.50
AlliantEnergy/Ipl	srvc	15,765.99
Altorfer,Inc	srvc	7,385.63
AmazonCapitalServi	supl	1,152.86
Anderson,Roberts,P	srvs	182.70
AngieRay	poll	123.25
ArnoldRefrigeratio	srvs	688.75
AspelmeierFischPow	srvs	222.00
AUL	ins	6,511.23
BarbCarlson	poll	123.25
BarcoMunicipalProd	signs	1,390.09
BarcodesLlc	srvc	192.58
BauerBuiltTire	parts	1,676.17
BethanyLutheranChu	rent	50.00
BrandtConstruction	prjct	58,916.81
BrendaSueLarkin	rent	300.00
Brite-WayServices	srvc	66.75
BrozeneHydraulicSe	srvc	371.08
BurlGlassCoInc	supl	586.02
BurlMunicipalWater	srvc	4,046.32
BurlUrbanService	srvc	125.00
BusRadioSales&Serv	supl	33,656.34
CJCooper&AssocInc	srvc	105.00
C&MApartments,Llc	rent	665.91
Calhoun-Burns&Asso	srvc	1,736.50
Carquest	parts	987.21
CatherineConrad	poll	123.25
CDWGovernmentInc	supl	211.88
CESolutions	srvc	338.00
CentreStateInterna	parts	110.23
CenturyLink-2956	srvc	1,002.40
CessfordConstructi	supl	4,471.35
ChathamOaks,Inc	srvs	2,068.30
CherylPowell	poll	123.25
ChristineHorne	poll	156.94
CityOfBurl	fuel	234.13
CityOfMediapolis	srvc	34.11
CollisionCenter	srvc	91.95
CommunityCrisisSrv	srvs	15,623.85
CoppesPestMgmtInc	srvc	246.00
CrescentElectricSu	supl	4,087.33

CrescentParts&Equi	supl	296.74
CulliganOfBurl&GrR	supl	94.99
CynthiaEaves	poll	123.25
DanvilleTelecom	srvc	32.01
DebBowen	poll	147.50
DennisWilson	rent	400.00
DerekE.Johnson,Att	srvs	347.91
DesMoinesCoCorrect	srvs	71.60
DesMoinesCoItDept	srvc	9,554.24
DmcNews	publ	816.42
DiamondVogelPaintC	supl	88.02
DivineMercyParishC	rent	50.00
DmcCommunityServic	srvs	11,980.62
DmcRegionalWasteCo	srvc	11,025.90
EasternIaLight&Pow	srvc	1,769.93
EbertSupplyCo	supl	380.36
EcolabPestElimDiv	srvc	85.51
ElectricalEngineer	srvc	865.94
ElectronicApplicat	srvc	40.00
EvelynSwearingen	poll	155.00
FarmKingOfBurl	supl	22.47
FarmingtonEms	supl	1,446.00
FastenalCompany	supl	60.39
FillenwarthBeach,L	schl	1,246.56
FirstChurchOfTheNa	rent	50.00
FirstResourcesCorp	srvs	37,161.63
FisherEnterprises	srvc	260.00
Galls,Llc	supl	31.95
GenesisHealthGroup	srvs	134.53
GeodeForestryInc	srvc	1,958.20
Geounlimited,Llc	srvc	1,050.00
GracieVenvertloh	poll	123.25
GreatPrairieAea	supl	25.55
GrRivBusinessHealt	srvc	55.00
GrRivHealthSystems	srvs	36,839.45
GrRivMedicalCenter	srvc	65.00
GreaterBurlPartner	srvc	150.00
Green'SPlumbing&He	supl	40.00
GreenwoodCleaningS	supl	130.12
GretchenLewis	poll	57.38
H&LMackTruckSales	parts	747.71
HancockCoSheriff	srvc	37.00
HarmonyBibleChurch	rent	5,947.43
HawkeyeLandSolutio	srvc	300.00
HealthcareFirst	srvc	834.75
HenryCoPublicHealt	srvc	400.00
HenryCoTransitionL	srvs	21,097.32
HenryScheinInc	supl	570.90
HillcrestFamilySer	srvs	34,872.41
HoltSupplyCo	supl	49.88

HoltkampsTrailerRe	parts	227.55
HopeHavenAreaDevel	srvc	82,746.51
HotsyCleaningSyste	supl	538.00
HuffmanWelding&Mac	supl	128.43
Hy-VeeAccountsRece	food	175.73
Hy-VeeFoodStore#10	prov	430.53
IaDeptOfTransporta	srvc	354.16
IaPrisonIndustries	supl	323.40
IaStateUniversity	schl	100.00
Ia-IIOfficeSolutio	supl	217.00
Iconnectyou	srvc	4,248.95
IndustrialElectric	supl	768.66
InmateServicesCorp	srvc	1,000.00
InsightPartnership	rent	1,474.42
Issda	schl	150.00
J&SElectronicBusin	srvc	2,473.58
JackEngel	poll	130.62
JeffersonCoPublicH	srvc	6,344.98
JoanFletcher	poll	125.38
JodyAGroenCsrRpr	srvc	13.00
JohnDeereFinancial	parts	5.28
JohnsonCoSheriffsO	srvc	308.25
JohnsonControlsInc	srvc	148.00
JointSafetyCommitt	alloc	12,094.50
JoniLKnappCsr	srvc	946.50
JosephNuebel	rfnd	10.69
K&CProperties	rent	660.00
KathyTitus	srvc	1,400.00
KiwanisClub	dues	62.50
KohlWholesale	prov	2,092.19
KohlmorganHauling	srvc	42.45
KozlowskiLawGroupL	srvc	219.50
LaveineSanitationS	srvc	435.71
Leaf	srvc	86.91
LeanneKrogmeier	poll	145.00
LeeCoHealthDept	srvc	400.00
LetaGibbs	poll	123.25
LindaGarmoe	poll	123.25
LisaJennison	chair	145.00
Lisco	srvc	500.00
LoriAPlath	srvc	479.80
LouisaCoJail	srvc	14.55
LouisaCoPublicHeal	srvc	200.00
Lowe'SAcct2219545	supl	76.05
LunningChapel	srvc	1,800.00
LynchDallas,P.C.	srvc	1,785.00
MailServicesLlc	srvc	1,248.44
MaryFanning	poll	68.00
MaryTaeger	poll	159.52
Mcfarland-Swan	supl	54.90

MediapolisCareFaci	srvs	3,533.01
MediapolisCommunit	supl	1,446.00
MediapolisNews	publ	638.54
Med-PassInc	supl	89.24
Menards-WestBurl	supl	977.58
MessiahLutheranChu	rent	50.00
MikeMccullough	poll	150.00
MiracleCarWash	srvc	43.00
Mobil1LubeExpress	sher	152.90
MtPleasantUtilitie	srvs	54.97
MtcTechnologies	srvc	33.57
MutualWheelCompany	parts	1,981.09
OakStBaptistChurch	rent	50.00
OptimaeLifeService	srvs	54,300.30
PerMarSecurityServ	srvs	515.52
PitneyBowesGlobalF	srvc	1,914.63
PlastoconInc	supl	130.03
PorterCleaning	srvc	2,675.00
Postmaster	srvc	318.00
PraxairDistributio	supl	46.86
Prugh-TheilenFuner	srvc	1,650.00
RathbunRegional	srvc	141.00
RayO'HerronCoInc	supl	1,417.62
RecordSecurities	srvc	940.16
ReifOilCompany	supl	20,000.20
ReinhartFoodservic	prov	2,204.31
RicohUsa,Inc	srvc	266.00
RodgerEspy	poll	127.50
RrBrinkLockingSyst	supl	2,852.00
SalvationArmy	food	400.00
Schlegel&Salazar,L	srvs	55.60
SeIaRegionalAirpor	alloc	23,770.00
Self-Reliance,Inc	rent	275.00
SethEberhardt	srvc	600.00
Shottenkirk-WestBu	srvc	4,510.34
Shred-It,C/OSteric	srvc	85.21
Siacc	srvs	8,040.99
Siadsa	srvc	12,962.40
SinclairTractor	supl	20.84
StLuke'SHospital	srvs	257.64
StVincentDePaulSoc	food	400.00
StacyJoGrayReporti	srvc	154.00
StandardOfBeaverda	supl	240.94
StaplesAdvantage	supl	2,257.47
StaplesCreditPlan	supl	177.94
StateHygienicLabor	srvc	22.00
SterzingFoodCompan	prov	518.00
Streicher'S	supl	318.10
SuperiorAmbulance	supl	330.00
SwlEnterprisesLc	rent	968.00

TaReporting	srvc	981.00
TallgrassBusinessR	supl	85.88
TencoIndustries,In	srvs	50,514.37
TheHawkEye	publ	2,144.21
TheMaster'STouch	srvc	1,000.00
TheShredder	srvc	60.00
TheTonerPlace	supl	459.50
ThomsonReuters-Wes	srvc	68.46
TitanMachinery	srvc	1,021.12
TreasurerStateOfIa	srvs	37,174.01
UniformDen,Inc	supl	719.62
UnitedRentals,Inc	equip	518.86
UsBank	srvc	8,370.83
UsCellular	srvc	1,134.28
ValleyDistribution	supl	136.74
VanBurenCoPublicHe	srvc	184.57
VanBurenCoHospital	supl	330.00
VanBurenJobOpportu	srvs	1,213.08
VanguardAppraisals	srvc	5,150.00
VariSalesCorporati	supl	445.50
Verizon	srvc	3,074.83
VerizonConnectNwFl	srvc	360.05
VisaAcct	srvc	2,791.52
WallyMiller	rent	350.00
WalmartCommunity/S	supl	56.21
WapelloCoPublicHea	srvc	9,408.89
WapelloCommunityAm	supl	1,446.00
WashingtonCo.Sheri	srvs	1,559.76
Wcdc,Inc	srvs	1,836.30
WeberPaperCompany	supl	329.90
WendellBiggs	supl	21.80
WestBendMutualInsC	ins	13,015.10
WexBank	fuel	5,964.73
WilkinsLawOffice	srvc	174.00
WilliamMonroe	srvs	2,647.76
WindstreamAcct6391	srvc	672.16
WindstreamIaCommun	srvc	123.95
WyattsBody&FrameIn	srvc	60.00
YarmouthOil&Lp	supl	488.75
YoungHouseFamilySe	srvc	1,446.15
GrandTotal		802,741.69

0001-GenBasic		137,383.47
0002-GenSupp		42,572.17
0003-GIS		1,050.00
0008-CorrectFacilR		337.64
0009-Fundrsng/Dona		496.85
0010-MH-DSSrvcFund		2,633.82
0011-RuralSrvcBasi		34,795.90
0017-2020LineOfCre		4,108.90

0018-ResCareFacili	135.01
0020-SecRoads	113,088.79
0027-CoConssRsrv	4,567.93
0029-CrisisCenter	1,208.42
4000-EmergMgmt	660.84
4010-E911Surcharge	34,814.33
4012-Communication	11,015.17
4100-CoAssessor	6,404.79
4150-MHDSRegAgency	407,467.66